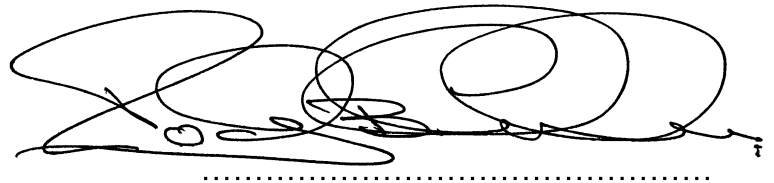




Forward plan of key decisions

February 2009 – May 2009

A handwritten signature in black ink, consisting of several large, overlapping loops and a long horizontal stroke at the end. Below the signature is a dotted line.

Rodney Chambers
Leader of the Council

16 January 2009

Medway
COUNCIL
Serving You

Forward Plan

The forward plan helps the Cabinet to plan its work and provides a range of information about the key decisions that are expected to be taken. It also gives residents the opportunity to comment on the issues that are being tackled.

A key decision is one that is likely to:

- result in the council incurring significant expenditure or making significant savings
- be significant in terms of its effects on communities living or working in Medway.

These decisions may be taken by the Cabinet, a committee of the Cabinet, individual members of the Cabinet, employees, area committees or under joint arrangements.

The forward plan sets out the key decisions that are expected to be taken over the next four months. It is not a definitive list of all decisions but is intended to provide an indication of those decisions, which the Cabinet is expected to consider in the coming period. Every month the period covered by the plan is rolled forward by one month.

You can also see the forward plan on the Council's website (www.medway.gov.uk), just click on Cabinet decisions in the menu. Use it to find the details about the decision you are interested in, including:

- the expected date when the decision will be taken;
- the person in the cabinet who is responsible for the portfolio and whom you should contact if you want to comment
- details of any consultation arrangements
- the documents and reports to be considered before the final decision is taken

The website also provides a link to the relevant report once it is published.

If you wish to make representations about any of the items in the forward plan to a Cabinet portfolio holder, please use the comment option on the Council's website (www.medway.gov.uk) or contact

Anthony Law
Cabinet Co-ordinator
(01634) 332008
anthony.law@medway.gov.uk

Wayne Hemingway
Cabinet Co-ordinator
(01634) 332509
wayne.hemingway@medway.gov.uk

This edition of the Forward Plan supersedes ALL previous editions

Medway Council Forward Plan

Issue Title / Issue Summary / Contact Details	Type	Anticipated decision date	Decision Maker	Portfolio
Consultation	Supporting Documents			
Carers Strategy The strategy will support the strategic direction of carers services in Medway over the next five years. It will ensure that the needs of carers in Medway have been clearly established and identified. Relevant Overview and Scrutiny: Health and Adult Social Care Overview and Scrutiny Committee. Genette Laws, Social Care Commissioning and Voluntary Sector Manager, T: 01634 331345, E: genette.laws@medway.gov.uk	Key (Forward Plan)	17-Feb-2009	Cabinet	
Adult Services: Tom Mason				
Capital and Revenue Budgets 2009/2010 To recommend Cabinet's budget proposals to Council on 26 February 2009 for consideration and approval. Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee. Mick Hayward, Chief Finance Officer, T: 01634 332220, E: mick.hayward@medway.gov.uk	Key (Forward Plan)	17-Feb-2009	Cabinet	
Finance and Deputy Leader: Alan Jarrett				
Council Plan To consider the proposed Council Plan and recommend its adoption by Council on 26 February 2009 as a Policy Framework Document. Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee. Steve Long, Senior Research and Review Officer, T: 01634 331490, E: steve.long@medway.gov.uk	Key (Forward Plan)	17-Feb-2009	Cabinet	
Finance and Deputy Leader: Alan Jarrett				

Issue Title / Issue Summary / Contact Details	Type	Anticipated decision date	Decision Maker	Portfolio
Consultation	Supporting Documents			
Recruitment Freeze To report on vacancies that Directors would like to fill. Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee. Tricia Palmer, Assistant Director, Organisational Services, T: 01634 332343, E: tricia.palmer@medway.gov.uk	Key (Forward Plan)	17-Feb-2009	Cabinet	
Finance and Deputy Leader: Alan Jarrett				
Change of Age Range - Greenvale Infant School and Abbey Court School This report will outline proposals to amend the lower age range of two schools to permit the admission of 3 year-olds into the foundation stage with effect from September 2009: Greenvale Infant School, Chatham, and Abbey Court School, Rainham. The report will propose that public consultations be initiated to seek views of parents, other schools and nursery providers, and the wider public - in line with prescribed guidance. Relevant Overview and Scrutiny Committee: Children and Adults Overview and Scrutiny Committee. Mark Holmes, Strategy Manager, T: (01634) 331160 E: mark.holmes@medway.gov.uk	Key (Forward Plan)	17-Feb-2009	Cabinet	
Children's Services (Lead Member): Les Wicks				
Treasury Management and Annual Investment Strategy This report sets out the Council's Treasury Management and Investment Strategy for 2009/2012. Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee. Andy Larkin, Finance Support Manager, T: 01634 332317, E: andrew.larkin@medway.gov.uk	Key (Forward Plan)	17-Feb-2009	Cabinet	
Finance and Deputy Leader: Alan Jarrett				

Issue Title / Issue Summary / Contact Details	Type	Anticipated decision date	Decision Maker	Portfolio
Consultation	Supporting Documents			
Housing Revenue Account (HRA) Revenue and Capital Budgets 2009/2010	Key (Forward Plan)	17-Feb-2009	Cabinet	
To recommend to Council the proposed Housing Revenue Account budget and associated capital programme for 2009/2010.				
Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee. Andy McNally-Johnson, Senior Accountant, Tel: (01634) 333552, Email: andy.mcnallyjohnson@medway.gov.uk				
Community Services: Howard Doe				
Progress Through Partnerships Host Contract	Key (Forward Plan)	17-Feb-2009	Cabinet	
Progress through Partnerships (PtP) is the south east regional improvement programme for local strategic partnerships. Its aim is to support local strategic partnerships to be more effective, efficient and to maximise partnership working to deliver the recently signed Local Area Agreements. Medway Council as accountable body is seeking to let a contract for two years from April 2009 for a host agency to manage and deliver the PtP programme.				
Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee. Stephanie Goad, Assistant Director, Communications Performance and Partnerships, T: 01634 332737, E: stephanie.goad@medway.gov.uk				
Customer First and Corporate Services: Janice Bamber				
Sport and Recreation Strategy	Key (Forward Plan)	10-Mar-2009	Cabinet	
The strategy will recommend a plan for the Council to adopt to ensure a clear, strategic direction for the future provision of sport and leisure facilities and services throughout Medway, ensuring long-term sustainability.				
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Overview and Scrutiny Committee. Gary Ingram, Head of Leisure, T: 01634 735914, E: gary.ingram@medway.gov.uk				
Community Services: Howard Doe				

Issue Title / Issue Summary / Contact Details	Type	Anticipated decision date	Decision Maker
Consultation	Supporting Documents		Portfolio
Children and Young People Plan (policy framework) To consider the proposed Children and Young People Plan and recommend its adoption by Council on 5 March 2009 as a Policy Framework Document. Relevant Overview and Scrutiny Committee: Children and Adults Overview and Scrutiny Committee. Sally Howells, Assistant Director, Commissioning and Strategy, T: 01634 334049, E: sally.howells@medway.gov.uk	Key (Forward Plan)	10-Mar-2009	Cabinet
			Children's Services (Lead Member): Les Wicks
			Children's Social Care: David Wildey
Housing Allocation Policy Review On 11 March 2008 the Cabinet agreed the Housing Allocation Policy and also agreed to annually review the outcomes of the new policy. Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Matt Gough, Housing Strategy Manager, T: 01634 333177, E: matthew.gough@medway.gov.uk	Key (Forward Plan)	10-Mar-2009	Cabinet
			Community Services: Howard Doe
Recruitment Freeze To report on vacancies that Directors would like to fill. Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk	Key (Forward Plan)	10-Mar-2009	Cabinet
			Finance and Deputy Leader: Alan Jarrett
School Admission Arrangements To consider the draft admission arrangements for September 2010. Relevant Overview and Scrutiny Committee: Children and Adults Overview and Scrutiny Committee. Chris McKenzie, Head of School Organisation and Student Services, T: (01634) 334013, E: chris.mckenzie@medway.gov.uk	Key (Forward Plan)	10-Mar-2009	Cabinet
			Children's Services (Lead Member): Les Wicks

Issue Title / Issue Summary / Contact Details	Type	Anticipated decision date	Decision Maker	Portfolio
Consultation	Supporting Documents			
Critical Success Factors To report on the third quarter performance indicators following consideration by the Overview and Scrutiny Committees. Relevant Overview and Scrutiny Committee: All Sally Chalmers, Performance Analyst, T: 01634 332364, E: sally.chalmers@medway.gov.uk	Key (Forward Plan)	10-Mar-2009	Cabinet	
Customer First and Corporate Services: Janice Bamber				
Local Transport Plan - Delivery Report This report seeks to inform Cabinet of the key aspects of the submitted Local Transport Plan (LTP) mid term Delivery Report and the Government's response to the LTP Delivery Report. Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Overview and Scrutiny Committee. Mark Johnson, Senior Transport Planner, Integrated Transport, T: 01634 331103, E: mark.johnson@medway.gov.uk	Key (Forward Plan)	10-Mar-2009	Cabinet	
Front Line Services: Phil Filmer				
Building Control Performance Monitoring The report will inform the Joint Committee of progress over the last year. Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Overview and Scrutiny Committee. Tony Van Veghel, Director, South Thames Gateway Building Control Partnership, T: 01634 331552, E: tony.vanveghel@medway.gov.uk	Key (Forward Plan)	17-Mar-2009	South Thames Gateway Building Control Joint Committee	
Strategic Development and Economic Growth: Jane Chitty				
Enforcement Policy To consider and approve an Enforcement Policy for the South Thames Gateway Building Control Partnership. Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Overview and Scrutiny Committee. Tony Van Veghel, Director, South Thames Gateway Building Control Partnership, T: 01634 331552, E: tony.vanveghel@medway.gov.uk	Key (Forward Plan)	17-Mar-2009	South Thames Gateway Building Control Joint Committee	
Strategic Development and Economic Growth: Jane Chitty				

Issue Title / Issue Summary / Contact Details	Type	Supporting Documents	Anticipated decision date	Decision Maker	Portfolio
<p>Revisions to the Corporate Enforcement Policy</p> <p>This report recommends revisions to the corporate enforcement policy.</p> <p>Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee. Peter Tonge, Head of Enforcement, Litigation & Licensing, T: 01634 332284, E: peter.tonge@medway.gov.uk</p>	Key (Forward Plan)		31-Mar-2009	Cabinet	
Community safety & enforcement: Rehman Chishti					
<p>Revenue Budget Monitoring</p> <p>To report on the latest monitoring position.</p> <p>Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Kevin Woolmer, Corporate Accountant, Tel: 01634 332151, Email: kevin.woolmer@medway.gov.uk</p>	Key (Forward Plan)		31-Mar-2009	Cabinet	
Finance and Deputy Leader: Alan Jarrett					
<p>Recruitment Freeze</p> <p>To report on vacancies that Directors would like to fill.</p> <p>Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk</p>	Key (Forward Plan)		31-Mar-2009	Cabinet	
Finance and Deputy Leader: Alan Jarrett					
<p>Community Safety Partnership Plan</p> <p>This report will ask Cabinet to recommend to Council the adoption of the Community Safety Partnership Plan as part of the policy framework.</p> <p>Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Overview and Scrutiny Committee. Andy McGrath, Assistant Director, Front Line Task Force, T: 01634 333163, E: andy.mcgrath@medway.gov.uk</p>	Key (Forward Plan)		31-Mar-2009	Cabinet	
Community safety & enforcement: Rehman Chishti					

Issue Title / Issue Summary / Contact Details	Type	Anticipated decision date	Decision Maker	Portfolio
Consultation	Supporting Documents			
Capital Budget Monitoring To report on the latest monitoring position. Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Peter Bown, Accounting Manager, Tel: 01634 332311, Email: peter.bown@medway.gov.uk	Key (Forward Plan)	31-Mar-2009	Cabinet	
Finance and Deputy Leader: Alan Jarrett				
Older Person's Commissioning Strategy This report will seek Cabinet approval to the Older Person's Commissioning Strategy. Relevant Overview and Scrutiny Committee: Health and Adult Social Care Overview and Scrutiny Committee. Genette Laws, Social Care Commissioning and Voluntary Sector Manager, T: 01634 331345, E: genette.laws@medway.gov.uk	Key (Forward Plan)	21-Apr-2009	Cabinet	
Adult Services: Tom Mason				
Older People's Mental Health Needs Strategy This report seeks approval to the Older People's Mental Health Needs Strategy. Relevant Overview and Scrutiny Committee: Health and Adult Social Care Overview and Scrutiny Committee. Amanda Rogers, Assistant Director Social Care, T: (01634) 331212, E: amanda.rogers@medway.gov.uk	Key (Forward Plan)	21-Apr-2009	Cabinet	
Adult Services: Tom Mason				
Older Person's Plan This report will seek Cabinet approval to the Older Person's Plan. Relevant Overview and Scrutiny Committee: Health and Adult Social Care Overview and Scrutiny Committee. Genette Laws, Social Care Commissioning and Voluntary Sector Manager, T:01634 331345 E: genette.laws@medway.gov.uk	Key (Forward Plan)	21-Apr-2009	Cabinet	
Adult Services: Tom Mason				

Issue Title / Issue Summary / Contact Details	Type	Anticipated decision date	Decision Maker	Portfolio
Consultation	Supporting Documents			
Recruitment Freeze To report on vacancies that Directors would like to fill. Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk	Key (Forward Plan)	21-Apr-2009	Cabinet	Finance and Deputy Leader: Alan Jarrett
Economic Development Strategy The Medway Economic Development Strategy 1999-2010 was adopted in 1999 to drive the activity. This report will review and update the document. Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Overview and Scrutiny Committee. Stephen Gaimster (Assistant Director, Development, Economy and Transport) T: (01634) 331192 E: stephen.gaimster@medway.gov.uk	Key (Forward Plan)	21-Apr-2009	Cabinet	Strategic Development and Economic Growth: Jane Chitty
Outcome of Consultation for Change of Age Range - Greenvale Infant School and Abbey Court School This report will detail the outcome of consultation on proposals to amend the lower age range of two schools to permit the admission of 3 year-olds into the foundation stage with effect from September 2009: Greenvale Infant School, Chatham, and Abbey Court School, Rainham. Relevant Overview and Scrutiny Committee: Children and Adults Overview and Scrutiny Committee. Mark Holmes, Strategy Manager, T: (01634) 331160 E: mark.holmes@medway.gov.uk	Key (Forward Plan)	12-May-2009	Cabinet	
Recruitment Freeze To consider vacancies that Directors would like to fill. Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Tricia Palmer, Assistant Director, Organisational Services, T: 01634 332343, E: tricia.palmer@medway.gov.uk	Key (Forward Plan)	12-May-2009	Cabinet	Finance and Deputy Leader: Alan Jarrett